



Analyst, Shareholder Advisory

I. Your Career as a Kingsdale Analyst

Reporting to the Vice President, Operations, the Analyst is an integral member of the Shareholder Advisory Group responsible for a full range of client reporting, research and organizational support.

The Analyst has the primary responsibility to provide clients with advisory services and analysis through the use of internal models, databases, presentation decks and detailed reports.

Successful candidates will have the opportunity to work on North America's highest profile shareholder meetings, mergers, activist engagements and proxy contests.

II. How You Will Contribute

- Participate in multiple Kingsdale business lines including Proxy Solicitation, Strategic & Defense Advisory, Governance Advisory and Shareholder ID + Voting Analytics
- Work with a range of highly knowledgeable stakeholders (internal and external teams) utilizing a "deliverables based" approach to present our services to clients
- Act as a liaison between the client and market participants, exercising a high level of confidentiality and discretion
- Support the development of the team by driving initiatives around market research, capability development, thought capital, knowledge management, etc.
- Attend client/shareholder/corporate meetings or events as a Kingsdale representative

III. Qualifications & Attributes:

- **Reporting + Presentation Skills, Attention to Detail, Deadline-Oriented, Client Confidentiality, Time Management, Dependable, Reliable + Motivated**
- Thrive in a fast-paced, dynamic environment, manage your time across multiple, simultaneous assignments, and deliver high quality written products, on time and up to standard
- Experienced team player with strong analytical and problem solving skills
- Create solutions to resolve client issues and seek guidance on complex problems
- Flexibility in hours, ability to work overtime if necessary
- Demonstrated knowledge of Microsoft Office (Excel, Word, PowerPoint, etc.)
- University or College education in Business Administration or related discipline
- 1-2 years of experience in previous analyst, consulting, data analysis or similar role